



St Pius X High School Reporting Policy

1. Rationale

At St Pius X we accept that:

- Providing detailed and meaningful feedback to students and to parents is a key component of learning and teaching.
- the individuality and dignity of each person is to be recognised
- reports are an opportunity to assist student learning and to recognise student achievement
- reporting can take both formal and informal means
- we have obligations set out by other authorities such as the Commonwealth Government and the Catholic Schools Office

2. Aim

- 2.1 To ensure that St Pius X meets its obligations
- 2.2 To produce procedures that meet the needs of the school community
- 2.3 To identify roles and responsibilities within the school

3. Implementation

The school will:

- 3.1 provide both formal reports -Semester and Interim reports- at designated times each year- and informal reports -Progress reports- when appropriate
- 3.2 produce a set of procedures that identify the responsibilities of teachers, Coordinators and the Executive
- 3.3 communicate all expectations to all members of staff prior to the commencement of the reporting cycle for formal reports
- 3.4 establish and publish reporting timelines for interim and semester reports
- 3.5 use the reporting program supported by the Catholic Schools Office for semester reports
- 3.6 evaluate procedures as required

4. Budget

Funds will be provided by the school Executive as required

5. Evaluation

The policy will be evaluated as part of the regular process of review every 5 years.