

ELECTRICAL EQUIPMENT RISK ASSESSMENT AND INSPECTION RECORD

School Name: St Pius X High School, Adamstown

Date risk assessment or inspection completed: _____

Risk Assessment Completed by (Print Name): _____

Signature: _____

Signature of Supervisor (Office Manager/Coordinator/AP/Principal): _____

Fill the details in each column for plug-in type electrical equipment used in the workplace. Identify the operating environment of your equipment. Equipment that has been assessed, as being used in a hostile operating environment **MUST** be inspected and tested in accordance with AS/NZS 3760 and the test results recorded. Equipment that has been assessed, as being used in a non-hostile operating environment does not require inspection and testing but must in accordance with the requirements of the WHS Regulation 2011 be maintained in a safe operating condition. You should review this risk assessment and inspection record if there is a change in equipment use/location or if an electrical incident occurs. New items conforming to the relevant Australian standards do not need to be tagged and tested before use but will be incorporated into the ongoing tagging and testing process.

Equipment description	Location	Hostile operating environment Risk Factors		Non hostile environment	Test results/condition of equipment
		- Mechanical damage - Moisture - Heat - Vibration - Corrosive substances - Dust	Testing Required	Maintain in Safe condition	